

# Alison Hall

[www.AlisonHallEditorial.com](http://www.AlisonHallEditorial.com) • [Alison@AlisonHallEditorial](mailto:Alison@AlisonHallEditorial)

## Summary

- Line editing with clarity and elegance
- 30 years of professional writing and editing for magazines, websites, and books
- Fluency with CMOS and AP style guides, plus Chicago, MLA, and APA citation styles
  - Academic writing courses, Harvard University Extension School (2018)
  - BA, English, Colgate University; MA, Creative Writing, Boston University

## Experience

### ALISON HALL EDITORIAL

January 2018–Present

*Sudbury, MA*

#### Editor

Collaborative and meticulous editing and copyediting, experience working with authors in many genres and topics, comfortable adapting to the strict styles of academic journals and dissertations as well as loosening the stylistic reins for memoirs, self-help, or other books

#### Transcriber

Secure, clean transcription

### MEETINGSNET.COM

September 1992–October 2016

*New York, NY*

**Editor, copyeditor, and writer**—monthly print magazine

**Content producer and editor**—educational, networking, and news-oriented website

**Writer and editor**—daily and weekly online newsletters

Topic specialties: adult learning, motivation, employee engagement, business travel, negotiation, women's issues, event planning, convention management, hospitality industry

### INSTITUTIONAL INVESTOR

August 1987–May 1989

*New York, NY*

**Copyeditor**—domestic and international editions of monthly finance-industry magazine

## Education

- **Colgate University**, BA, English
- **Boston University**, MA, Creative Writing

## Memberships

- Editorial Freelancers Association
- ACES: The Society for Editing